

RELIGIOUS ORGANIZATION DOCUMENTS NEEDS LIST

In order to process your loan request, we will need the below applicable documents.

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| <input type="checkbox"/> Purpose of Loan Request | <input type="checkbox"/> History of Organization |
| <input type="checkbox"/> Articles of Incorporation | <input type="checkbox"/> By-Laws |
| <input type="checkbox"/> IRS 501(c) (3) Tax Exempt Determination | <input type="checkbox"/> Most recent 3 years financial statements |
| <input type="checkbox"/> Current Year to Date financial statement | <input type="checkbox"/> Copy of current budget |
| <input type="checkbox"/> List of 15 largest contributors (current FYE) | <input type="checkbox"/> List of the members of the Board of Directors |
| <input type="checkbox"/> Appraised value of Property (if available) | <input type="checkbox"/> Any facility/equipment lease agreements |
| <input type="checkbox"/> Last three (3) years attendance/membership/enrollment figures | |
| <input type="checkbox"/> Background/Resume on Pastor/Rabbi and Senior Management team | |
| <input type="checkbox"/> Copy of any Organizational Literature (ie. bulletin, newsletter, brochure or other collateral material) | |

Construction Loans may require the following:

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| <input type="checkbox"/> Information on Capital Campaign | <input type="checkbox"/> Architect's name and contract, if executed |
| <input type="checkbox"/> Contractor's Name and Contract, if executed | <input type="checkbox"/> Construction Budget/Cost Breakdown |
| <input type="checkbox"/> Sources and Uses Breakdown | <input type="checkbox"/> Plans and Specifications |
| <input type="checkbox"/> Timeline | <input type="checkbox"/> List of all pre-paid items (costs, fees, etc.) |
| <input type="checkbox"/> List of Construction Committee Members | |

Additional information and documentation may be necessary to process your Loan Application.

APPLICATION INSTRUCTIONS

Please submit all documents via of email to: allianceloans@msn.com this is our preferred method of receiving documents.

ALTERNATIVE DELIVERY OPTIONS

Fax: 866.598.6027

U.S. Mail: Alliance Business Capital PO Box 7013 Fort Myers Beach, FL 33932

FOR ASSISTANCE

Email: allianceloans@msn.com

Phone: 866.712.4175 Ext. 101

Thank you for the opportunity to assist you with your Religious Organization Financing Request. Your Business is very important to us.